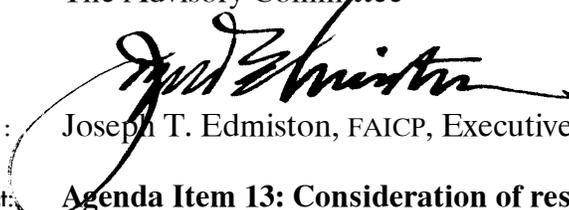


Memorandum

To : The Conservancy
The Advisory Committee

Date : December 6, 2004

From : 
Joseph T. Edmiston, FAICP, Executive Director

Subject: **Agenda Item 13: Consideration of resolution amending grant agreement SMM-0481, a grant to the Friends of the Conservancy, to reduce the grant amount.**

Staff Recommendation: That the Conservancy adopt the following resolution amending grant agreement SMM-0481, a grant to the Friends of the Conservancy, to reduce the grant amount and amend the budget and scope of work.

Legislative Authority:

Section 33204.2 of the Public Resources Code provides, in part, as follows:

The conservancy may award grants to nonprofit organizations qualified as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (26 U.S.C. Sec. 501 (c) (3)), and private educational institutions that file the statement with the Superintendent of Public Instruction required by Section 33190 of the Education Code, to carry out improvements, maintenance, acquisitions, or educational interpretation programs that directly relate to a project that the conservancy is otherwise authorized to undertake pursuant to this division.

Section 33215 of the Public Resources Code provides, in part, as follows:

The Santa Monica Mountains Conservancy Fund is hereby established. Money deposited in the fund pursuant to Sections 33202, 33203, 33204, 33205, and 3306 shall be available for the purposes of this division, upon appropriation therefore by the Legislature.

Section 3810-301-0941 of the Budget Act of 2003 appropriates, in part, as follows:

... Santa Monica Mountains Conservancy, payable from the Santa
Monica Mountains Conservancy Fund..... 77,000

Background: At the September 27, 2004 meeting of the Conservancy, a grant to the Friends of the Conservancy was authorized out of 2003 and 2004 Budget Acts appropriations from the

Santa Monica Mountains Conservancy Fund (Conservancy Fund). The amendment reduces the amount of that grant to \$66,000, the amount remaining in the Budget Act of 2003 Conservancy Fund appropriation. The funds being granted are from the Conservancy Fund appropriation in the Budget Act of 2003.

The scope of the services will be reduced accordingly but all programs will continue to target regional audiences from impacted urban areas. The specific scope of services that will be provided include:

1. Interpretation of the natural and cultural resources at Temescal Gateway Park, including written materials, docent interpretive programs and a series of public programs and performances. These programs will directly relate to the Park's important history as a major site for the Chautauqua movement during the 1920s and 1930s.
2. Special event interpretive programs at multiple locations, which focus on the natural and cultural resources of the Santa Monica Mountains. Emphasis will be placed on new research, academic programs, performance interpretation and historically significant people and events.
3. Interpretation of natural and cultural resources of Conservancy parkland at the Augustus F. Hawkins Natural Park, including educational interpretation for youth, junior rangers and programs and events.

Timeline and progress reports:

This scope of work will take place in fiscal year 04-05, starting on the date that the grant agreement is approved by the Department of General Services and ending on June 30, 2005. Friends of the Conservancy shall provide the Santa Monica Mountains Conservancy with detailed quarterly updates that will include: grant milestones, grant compliance, amount of donations and in-kind services, percentage of work completed as of the date of the quarterly report (the number of programs delivered, attendance rates, and survey and evaluation responses), and any current issues that affect project compliance with the grant's work program and funding.

Budget

Planning:

\$31,500

Includes planning and development of performance standards and objectives for interpretive

materials and programs, evaluation of interpretive materials and programs directly relating to parks under Conservancy jurisdiction, and development of written materials interpreting the land, air and water resources of those parks.

Direct Project Management: **\$11,384**

Includes all direct management related to and required for the performance of the project.

Program Delivery: **\$10,091**

50 hours a month, \$28.83 @ 350 hours

Brochures, Exhibits, and Displays: **\$11,025**

Includes expenses for production of brochures, printing, exhibits and other written materials interpreting land, air, and water resources of specific parks under Conservancy jurisdiction as specified in the scope of work Materials Development.

10 hours per month @ \$50, 7 months	3,500
Materials Production- 100 hours @ \$40 per hour	4,000
Printing	3,525

Direct Expenditures: **\$ 2,000**

Including postage, delivery charges, transportation.

Total: \$66,000