

**EXHIBIT A
(Standard Agreement)**

SCOPE OF WORK

1. Contractor agrees to provide to the Santa Monica Mountains Conservancy (SMMC) as described here in:
 - Friends of the Conservancy will provide the Santa Monica Mountains Conservancy with educational interpretation of natural and cultural resources at Upper Las Virgenes Canyon Open Space Preserve, Temescal Gateway Park, Franklin Canyon Park, Mentryville, Augustus F. Hawkins Natural Park, and Towsley Canyon. For the purposes of this grant, interpretation includes any exhibits, displays, kiosks, brochures, docent interpretive programs, ranger interpretive programs, and written materials on land, air, and water resources directly relating to a Conservancy project or parkland.

2. The services shall be performed at Upper Las Virgenes Canyon Open Space Preserve, Temescal Gateway Park, Franklin Canyon Park, Mentryville, Augustus F. Hawkins Natural Park, and Towsley Canyon.

3. The services shall be provided during normal business hours and/or appropriate program operation hours.

4. The project representatives during the term of this agreement will be:

State Agency: Santa Monica Mountains Conservancy	Contractor: Friends of the Conservancy
Name: Rorie Skei	Name: Rhonda Kess
Phone: 310-589-3200 xt 112	Phone: 818-547-9636
Fax: 310-589- 3207	Fax: 818-547-9636

Direct all inquiries to:

State Agency: Santa Monica Mountains Conservancy	Contractor: Friends of the Conservancy
Section/Unit:	Section/Unit:
Attention: Grants Manager	Attention: Rhonda Kess
Address: 570 West Avenue, Suite 100	Address: P.O. Box 5728

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Los Angeles, Ca 90065	Glendale, CA 91221-5728
Phone: 323-221-8900 ext. 145	Phone: 310-858-7272 xt 105
Fax: 323-221-9001	Fax: 310-858-7212

5. Detailed description of work to be performed and duties of all parties. Address the following issues as applicable:

Specifications, requirements

- This grant will fund the Friends of the Conservancy for a specific scope of work to provide interpretation of land, air, and water resources at Upper Las Virgenes Canyon Open Space Preserve, Temescal Gateway Park, Franklin Canyon Park, Mentryville, Augustus F. Hawkins Natural Park, and Towsley Canyon.
- For the purposes of this grant, interpretation includes any exhibits, displays, kiosks, brochures, docent interpretive programs, ranger interpretive programs, and written materials on land, air, and water resources directly relating to a Conservancy project or parkland.
- Recruitment, training and management of volunteers to provide docent interpretive programs at the parks. All programs will target regional audiences from the most impacted urban areas.

Personnel, staffing

- By maximizing private funds and partnerships much of these services would be performed on a contract for service basis with the private sector with firms that have demonstrated experience and expertise in the educational interpretation of natural and cultural resources in parks.

Results, deliverables

- Interpretation of land, air, and water resources at Temescal Gateway Park, including written materials, docent interpretive programs, and ranger interpretive programs. These programs will directly relate to the Park's natural history and water resources.
- Interpretation of land, air, and water resources at Upper Las Virgenes Canyon Open Space Preserve. This program directly relates to the Park's rich natural resources and history. Programming will focus on interpretation of the site's

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endangered species, ecology, importance in the watershed, conservation, biodiversity, Mediterranean ecosystems, wildlife corridors, and fire ecology.

- Interpretation of land, air, and water resources at Mentryville. This program directly relates to the Park's unique natural history, with emphasis on its geological resources.
- Interpretation of land, air and water resources at Towsley Canyon. This program directly relates to the Park's rich natural resources and history. Interpretation will focus on endangered species, ecology, watersheds, conservation, geology and oil exploration, biodiversity, Mediterranean ecosystems, wildlife corridors, and fire ecology.
- Interpretation of land, air, and water resources at Franklin Canyon Park. This program directly relates to the Park's water resources, including the Franklin Canyon Reservoir and the Heavenly Pond. Additionally, programs focus on natural resource conservation and the dynamics of urban/wildland interfaces.
- Interpretation of natural and cultural resources of Conservancy parkland at the Augustus F. Hawkins Natural Park, including educational interpretation for youth, junior rangers and programs and events.

Timelines, progress reports

- This entire scope of work will be completed by eighteen months from the contract starting date to a degree that is acceptable to the Santa Monica Mountains Conservancy. Mountains Recreation and Conservation Authority shall provide the Santa Monica Mountains Conservancy with detailed quarterly updates that will include: grant milestones, grant compliance, amount of donations and in-kind services, percentage of work completed as of the date of the quarterly report (the number of programs delivered, attendance rates, and survey and evaluation responses), and any current issues that affect project compliance with the grant's work program and funding.

Evaluation, acceptance

- Evaluation of the effectiveness of the contractor will be based upon quarterly progress reports, regular updates, and both formal and non-formal evaluations. Mountains Recreation and Conservation Authority will consistently deliver services that are consistent with the high standards of the Santa Monica Mountains Conservancy.

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BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate not more frequently than monthly to:

The Santa Monica Mountains Conservancy
Friends of the Conservancy-Interpretation SMM-
570 W. Avenue 26
Suite 100
Los Angeles, CA 90065

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program; this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

**EXHIBIT C
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GENERAL TERMS AND CONDITIONS

PLEASE NOTE: This page will not be included with the final agreement. The General Terms and Conditions will be included in the agreement by reference to Internet site:

www.dgs.ca.gov/contracts